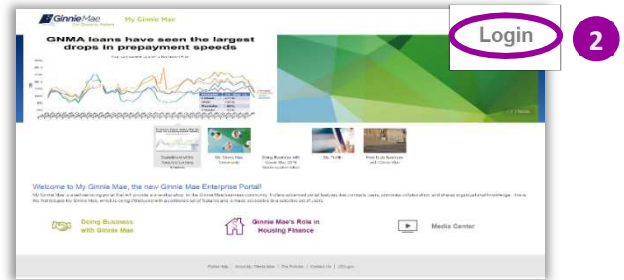


Logging into MyGinnieMae & Business Applications

MYGINNIEMAE QUICK REFERENCE CARD

This Quick Reference Card (QRC) has been created to help users log into MyGinnieMae, One-Time Pin (OTP) entry and navigation to the business applications.

1. Navigate to <https://my.ginniemae.gov> to access MyGinnieMae.
2. Select **Login**.



3. On the **MyGinnieMae Login** page complete the following:

- o Enter **Username** (email address).
- o Enter **Password**.

4. Select **Login**.



NOTE: IF YOU ARE NOT ABLE TO LOG IN OR HAVE FORGOTTEN YOUR PASSWORD, SELECT **FORGOT PASSWORD** AND FOLLOW INSTRUCTIONS

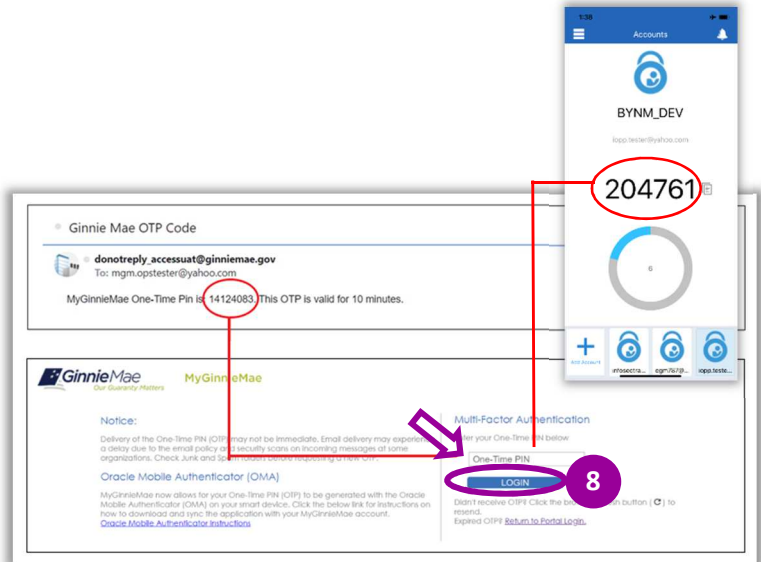
5. The Multi-Factor Authentication Page will display. Users enrolled with the Oracle Mobile Authenticator (OMA) will be prompted to select to receive a PIN to their email or via OMA.



6. Select **OK**.

NOTE: FOR EMAIL, THE OTP WILL BE VALID FOR 10 MINUTES. ONCE 10 MINUTES HAS ELAPSED, A NEW OTP WILL BE REQUIRED. FOR OMA, OTP WILL REGENERATE EVERY 30 SECONDS. THE USER MUST ENTER THE OTP CURRENTLY DISPLAYING.

7. Enter the OTP received through email or generated by the OMA
8. Select **Login**.



NOTE: IF YOU REQUESTED OTP VIA EMAIL AND DID NOT RECEIVE OTP, SELECT THE BROWSER REFRESH BUTTON TO GENERATE A NEW PIN. IF THE OTP HAS EXPIRED OR A SYSTEM ERROR DISPLAYS, CLOSE THE BROWSER AND LOG IN AGAIN TO GET A NEW OTP.

Logging into MyGinnieMae & Business Applications

MYGINNIEMAE QUICK REFERENCE CARD

The MyGinnieMae **My Dashboard** landing page will display.

My Dashboard has been tailored for different user types to provide easier access to key information and applications.



BUSINESS APPLICATION LOGIN

Complete the following steps to access business applications on MyGinnieMae.

1. From **My Dashboard**, user can select the desired application from the tabs following My Dashboard (above the marquee).
2. For all other system applications select the **Tools** drop-down from the top of the page to display a list of the business applications that your account can access based on your roles.
3. Select the **Business Application** that you would like to access. A new window will open and display the desired application.
4. The first time a non-Issuer or non-Subservicer user selects a GMEP 1.0/GinnieNET application, a one-time dialog window will be displayed. Click **Select** and then choose the default user IDs. Select **Log In** to proceed.



NOTE: USERS WILL NOT BE PROMPTED AGAIN WHEN ACCESSING THE APPLICATION.

For assistance contact Ginnie Mae Customer Support at 1-833-GNMA HELP / 1-833-466-2435 or

ginniemae1@bnymellon.com.